

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - September 26, 2024**

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim

Alderwoman Amie Dobbs

Alderman Eric Bennett

Alderman Jeff Eydmann

Alderman Joe Prince

Alderman Bob Donovan

Alderman Joe Steiger

Alderman Mike Raney

Absent: Alderman Patrick Fahey

APPROVAL OF AGENDA. A motion by Alderman Prince, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1 with Alderman Fahey absent.

PRESENTATION/AWARDS. None

PERSONAL APPEARANCE. None

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Jasen Crump - Police Chief (see attached report)

Corey Litterst and Erica Bogenpohl - Alliance Water Resources (see attached report)

PUBLIC COMMENTS. Kathy Kreitler addressed the board regarding the Domestic Violence Rally that will be held on October 5th at the River Rapids Water Park from 10:00 a.m. to 3:00 p.m. Ms. Kreitler encouraged everyone to come check out the event. Ms. Kreitler also thanked the board for approving the grant received from the Tourism Tax Committee.

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - September 12, 2024
- Minutes - Board of Alderman - Work Session - September 12, 2024
- Minutes - Board of Alderman - Closed Session - September 12, 2024
- Board of Aldermen Work Session - Closed Session - September 12, 2024
- Approval of Treasurer's Report - August 2024
- **Revised** Street Closure Request from Downtown Ste. Genevieve for the Pecanapalooza Street Festival to be held Saturday November 2, 2024, from 6 a.m. to 6 p.m.
- **RESOLUTION 2024 - 43.** A RESOLUTION ALLOWING THE CITY CLERK TO DISPOSE OF FILE RECORDS IN ACCORDANCE WITH THE RETENTION SCHEDULE ESTABLISHED BY THE MISSOURI SECRETARY OF STATE AND TO BE DESTROYED IN COMPLIANCE WITH THOSE GUIDELINES ESTABLISHED

A Motion by Alderman Bennett, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Fahey absent.

OLD BUSINESS.

BILL NO. 4631. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. **1ST & 2ND READING.** A motion by Alderman Bennett, second by Alderman Donovan Bill No. 4631 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderman Fahey absent. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4631 was placed on its second reading, read by title only, considered and passed by an 7-0-1 with Alderman Fahey absent. A motion by Alderman Prince, second by Alderman Bennett, Bill No. 4631 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried with an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4631 was declared Ordinance No. 4553 signed by the Mayor and attested by the City Clerk.

BILL NO. 4632. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). **2ND READING.** A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4632 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as

follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4632 was declared Ordinance No. 4554 signed by the Mayor and attested by the City Clerk.

BILL NO. 4633. AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AND EXECUTE A MASTER SERVICES AGREEMENT WITH APPTegy, INC. OF LITTLE ROCK ARKANSAS TO DEVELOP AND HOST THE CITY GOVERNMENT WEBSITE. **2ND READING.** A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4633 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4633 was declared Ordinance No. 4555 signed by the Mayor and attested by the City Clerk.

BILL NO. 4635. AN ORDINANCE AUTHORIZING THE CITY OF STE. GENEVIEVE TO ACCEPT THE PROPOSAL OF CARL BROWN OF GETTINGGREATRATES.COM FOR A RATE ANALYSIS FOR THE WATER AND SEWER FUNDS. **2ND READING.** A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4635 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4635 was declared Ordinance No. 4556 signed by the Mayor and attested by the City Clerk.

BILL NO. 4636. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2024 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **2ND READING.** A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4636 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4636 was declared Ordinance No. 4557 signed by the Mayor and attested by the City Clerk.

BILL NO. 4637. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025 AND APPROVING AN EFFECTIVE DATE. **2ND READING.** A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4637 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4637 was declared Ordinance No. 4558 signed by the Mayor and attested by the City Clerk.

BILL NO. 4638. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A PROPOSAL WITH BLACKTOP SAILOR. **2ND READING.** A motion by Alderman Steiger, second by Alderman Raney, Bill No. 4638 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4638 was declared Ordinance No. 4559 signed by the Mayor and attested by the City Clerk.

BILL NO. 4639. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES CONTRACT WITH COCHRAN ENGINEERING FOR THE "4TH STREET SIDEWALK CONNECTION PROJECT" (Federal Project TAP-9901(879)). **2ND READING.** A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4639 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 7-0-1 vote with Alderman Fahey absent. Thereupon Bill No. 4639 was declared Ordinance No. 4560 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4640. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 8, 2025, AND PROVIDING NOTICE TO THE GENERAL PUBLIC. **1ST READING.** A motion by Alderman Donovan, second by Alderwoman Dobbs Bill No. 4640 was placed on its first

reading, read by title only, considered and passed by an 7-0-1 vote with Alderman Fahey absent.

BILL NO. 4641. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A CITY-WIDE PAVING PROGRAM. **1ST READING.** A motion by Alderman Prince, second by Alderman Bennett Bill No. 4641 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderman Fahey absent.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

ADJOURNMENT. With no further business, Mayor Keim adjourned the meeting at 6:25 p.m.

Respectfully submitted by,



Sue Schweiss
City Treasurer

CITY ADMINISTRATOR REPORT

September 26, 2024

1. Alliance has a new work order system that we are utilizing for items that need to be corrected/worked on. It will email to the proper department the issue and notifies me or David Bova when it has been reviewed and when it is completed. This will help us to track requests for pothole repair, lights out downtown, grass cutting needs, etc. Both David and I can submit a work order request if you let us know the issue. We can forward you the work order number by email if you request it.
2. We will have our kickoff meeting Friday with Apptegy to start working on the new city government website. Sue Schweiss and I will be Zoom meeting with our designated team to start the process of creating a wire frame, choosing colors, font styles, and then page layouts to eventually move the old information to the current website and to the stegenevieve.gov listing. Apptegy will host the new website and the committee was pleased with the security they offer to protect it and the handicap accessibility guardrails to make sure it meets federal standards.
3. Our ChargePoint EV station has been utilized one time since we powered it up. As of Friday, September 20, 2024 it had been used for 2 hours and 4 minutes. When we have budget money for marketing after Oct. 1 we will boost some advertising through the VisitSteGen.com Facebook page.
4. I will be attending the SEMO Regional Planning Commission banquet Tuesday evening and I will be out of the office the morning of Sept. 26.
5. The Ste. Genevieve County Hazard Mitigation Plan update begins with the first of 3 meetings Thursday, September 26, at 1p at the Community Center. This plan gets updated every five years so the region remains eligible for mitigation grants. We will be attending. This is a three meeting process to begin.



Ste. Genevieve Police Department



Monthly Operations Report

Date: September 2024

Calls for Service:

- 336 calls for service August 2024
- 49 O/I report's written
- 174 Field Interviews Completed
- 21 summons' issued.
- 40 warnings were issued.
- 17 Arrest made.

K9 Ozzy Reports

- The K9 stats for August 2024 are as follows:

0 narcotics detection deployments

14 patrol deployments

0 alarm deployments

0 assist other agencies (Ste. Genevieve County Sheriff's Office)

0 Compliant surrender because of an arrest attempt

0 non-complaint surrender (Apprehension)

0 arrest

4 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

0 Methamphetamine finds

0 Heroin finds

0 Fentanyl finds

0 Cocaine finds

0 Mushrooms finds

0 items of paraphernalia

0 handguns

0 evidence

10 hours of training

Staffing:

- Cpl. Cusanelli has resigned his full-time position with the Ste. Genevieve PD. He has accepted the SRO position at Ste. Genevieve School District. Cusanelli will remain as part-time for this department.
- We hope to have his position filled soon.

Training:

- I attended the SIMS Mapping training this month.
- We will start preparing for our fall time firearms qualification.

Meetings:

Facility:

- Nothing to report on the facility.

Equipment/Maintenance:

- Nothing to report outside of our normal maintenance.

Police Radio:

- Our last 6 digital radios have arrived. We are just waiting for the installation. After this round of installation, our vehicles will be completely updated and ready for the switch to digital.

Grants:

- We are still waiting to hear back on the grant for the Drone.

Miscellaneous:

- We had 2 of our officer's show interest in taking over the K-9 program. Those officers are currently in the process of "testing" for the position. We are utilizing an outside master trainer to work with the officers and give us his feedback on who, if either, are best suited to take over those responsibilities.

August 2024 Operations

For additional information, contact:
Corey Litterst, Local Manager
 (573) 883-5400 ext. 1112
 clitterst@alliancewater.com

Congratulations to Corey Litterst for being promoted to Local Manager! Corey has been with Alliance for 7 years, serving as Ste. Genevieve's superintendent where he has been overseeing daily Public Works operations. Corey has a DSII license and will be pursuing treatment licenses over the next few months.

SAFETY

In August, the safety topics covered were Wastewater & Water Line Maintenance and Excavating and Trenching Hazards. Both topics provided essential information for completing tasks successfully while remaining alert to potential hazards. These topics are integral to daily operations and are critical for ensuring the safe execution of work and maintaining the flow of water and wastewater.

OPERATIONS BY THE NUMBERS

MEASURABLE	MONTHLY TOTAL
Potholes Repaired	15
Water Mains Repaired	0
Service Lines Repaired	0
Sewer Main Cleaning (ft)	59,287
Gallons of Water Produced	23,535,000 High: 902,000 Low: 578,000
Gallons of Wastewater Processed	9,410,000* High: 648,000 Low: 217,000
Line Locates	42
Work Orders	81
Water Bill Disconnects	29

Table 1. AWR metrics. *flow meter was not operational for 6 days.

2024-2025 AWR MOA

Taking into consideration the board's feedback and concerns, we are pleased to present a revised proposal at a 2.9% increase. The most significant impact came from the Local Manager's salary: the previous budget included an estimated salary because the position was vacant at that time. Other notable budget adjustments for the year include:

- 86% increase in chemicals
- 83% increase in computer software maintenance fees
- 25% increase in lab analysis fees
- 23% increase in starting salaries
- 20% increase in vehicle and liability insurance

We appreciate the opportunity to continue serving the City and welcome continued dialogue to ensure our operations are aligned with your needs.

WATER TREATMENT

- A variable speed smart pump was laser lined at the plant. This allows us to run without an onsite storage tank.
- DNR conducted a regularly scheduled inspection of the lime ponds. The DNR inspector seemed to have no concerns. A report is expected within the month.
- Annual samples for VOCs and DBPs were collected and all results were below regulatory limits
- Removed the stairs at the WTP to inspect the exhaust fan motors; they need replaced
- Colton Gendron and Sabrina Thompson have applied for water treatment operator exams
- Mower and weeded lime ponds; added gravel to the road

WASTEWATER TREATMENT

A rail bolt on the RAS pit pump rusted off, catching the chain, causing the pump to fail. The rail bolt was reattached and the pump was replaced. Also, the flow meter is working again, so the September operations report will include processed wastewater gallons for the full month.

WATER DISTRIBUTION

The 20 lead and copper sample results were distributed to property owners. All samples were below regulatory limits.

SEWER COLLECTIONS

There were three sanitary sewer overflows (SSOs) this month:

1. Three joints in an old clay tile line on Main St. failed. The line was grouted and resealed with mastic.
2. Rags and debris were removed from a main on Donze St. This section is downstream from the county jail and a nursing facility.
3. A citizen noticed and reported an odor on St. Jude Dr. The cause of this overflow is unknown.

All SSOs were properly cleaned up and reported to MDNR. Additional sewer collections remarks include:

- Jetted 7,000' of sewers downtown
- OmniSite is back online. This is the SCADA control system for our lift stations.
- A resident on Klein St. was having issues so we jetted the main line, camera'd it, and determined the issue was in the lateral
- Replaced a pump motor at Virginia St. lift station

STREETS

Staff completed all the street painting in town in just a few nights. This normally takes two weeks. We found that working at night we can beat the heat, be more productive, and mitigate hazards due to minimal traffic and pedestrians.

- Replaced street and stops signs at 61 and Market St.
- 7 tons of asphalt were poured including on 8th St., 9th St., Ridgeway St., and Washington St.
- Sidewalks and streets were blown off and swept with the sweeper
- Conducted tree trimming on Washington St. by request of the school for bus traffic
- Fixed 2 downtown lights
- Met with Jon Bales about the downtown sidewalk replacement at the pergola

PARKS

- In preparation of the delivery of the new Pere Marquette Park bathroom, we dug footings, met with Winkler Plumbing, and relocated a swing set
- Prepped for Jour de Fete by putting out trash cans (100+), no parking signs, and barricades. Staff then picked up all materials and swept downtown.

- Erected a fence around the Pinkley Park bathroom
- Replaced a pump for the bathroom at Pere Marquette Park
- Soccer fields were painted for Valle's soccer league
- A flagpole was installed at the park house in Pere Marquette Park. The pole is equipped with solar lights.
- Removed dirt mounds from the skate park per the direction of the Park Board

EQUIPMENT

- Completed in-house repairs to the WWTP mower
- Completed in-house repairs to the tanker truck's lights and heater
- Completed the re-building of the sweeper attachment for the skid steer
- The vactor is undergoing final inspection and is slated to be delivered before October

SPECIAL PROJECTS

- Successfully handled the flash flood event on August 28 by cleaning all waterways to allow clear paths for the stormwater
- Completed the EV station with signage and parking lines
- All facilities are getting rekeyed. It had been 8+ years since any key had been changed.